

Application for Employment

2400 West Bridge Street | Owatonna
150 18th Street SW | Owatonna
1205 Highway 60 West | Faribault
2000 Honeylocust Drive | Northfield

Personal Information

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
First	M.I.	Last	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Current Address	City	State	Zip Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Phone Number	Alternate Phone Number	Email Address	

Employment Information

If selected for employment, can you submit verification of your legal right to work in the United States?		Yes <input type="checkbox"/>	No <input type="checkbox"/>	Initials: <input type="text"/>
Desired Position: <input type="text"/>		Available Start Date: <input type="text"/>		Salary Expectation: <input type="text"/>
Branch Location Preference(s):	<input type="checkbox"/> Owatonna Bridge (Main Office)	<input type="checkbox"/> Faribault	Employment Desired:	<input type="checkbox"/> Full Time
	<input type="checkbox"/> Owatonna South	<input type="checkbox"/> Northfield		<input type="checkbox"/> Part Time
				<input type="checkbox"/> Flex / Temporary
Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation? (Only answer after reviewing the Position Description)		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
How did you Hear about HomeTown Credit Union? <input type="text"/>				
If Employee Referred, what is the Name of the Employee? <input type="text"/>				

Educational Background

Type of School Attended	Name and Location	Did you Graduate?	Diploma or Degree	Course of Study (If Applicable)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Related Training or Certifications

<input type="text"/>

Additional Skills or Qualifications

<input type="text"/>

Employment History *(starting with the most recent)*

<input type="text"/>		<input type="text"/>	
Employer / Company Name		Job Title	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Start Date	End Date	May we Contact this Employer?	Yes No
<input type="text"/>			
Reason for Leaving:			
<input type="text"/>		<input type="text"/>	<input type="text"/>
Supervisor or HR Contact		Phone Number	Email Address

<input type="text"/>		<input type="text"/>	
Employer / Company Name		Job Title	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Start Date	End Date	May we Contact this Employer?	Yes No
<input type="text"/>			
Reason for Leaving:			
<input type="text"/>		<input type="text"/>	<input type="text"/>
Supervisor or HR Contact		Phone Number	Email Address

<input type="text"/>		<input type="text"/>	
Employer / Company Name		Job Title	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Start Date	End Date	May we Contact this Employer?	Yes No
<input type="text"/>			
Reason for Leaving:			
<input type="text"/>		<input type="text"/>	<input type="text"/>
Supervisor or HR Contact		Phone Number	Email Address

References *(business and professional not listed above)*

Name	Title	Relationship	Years	Phone
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Hometown Credit Union is an Equal Opportunity Employer and does not discriminate against any individual in any phase of employment in accordance with requirements of local, state, and federal laws.

Please note: Previous employer information provided may be used and the applicant's prior employers may be contacted to investigate the applicant's background. All employment offers are conditional upon satisfactory background/credit check and drug screening. Applicants for driving positions will be subject to a DMV check.

"This certifies that the application was completed by me, and that all entries on it and information contained in it are true and complete to the best of my knowledge. I understand that if I am employed, false statements may result in separation. I authorize HomeTown Credit Union to make an investigation of any of the facts set forth in this application."

<input type="text"/>
Applicant Signature (blue or black ink only)